

ABVM Board of Total Catholic Education September 2011 Meeting Minutes

Date: Tuesday, September 20, 2011

Time: 7:00pm

Place: St. Clare Room – Lower Level of Church

- I. **Opening Prayer** – Led by Deanne Wilinski
- II. **Roll Call** - Fr. Finian Zaucha, Deanne Wilinski, Charlie Jonas, Peggy Linzmeier, Kathy Treankler, Tracey Szymanski, Amy Wasielewski, Sarah Burdette, Julie Murphy, Craig Sampo
Member excused: Ron Lenz
- III. **Open Forum**
 - a. Dave Wagner, Parent, attended the open form session of the meeting and expressed his concerns and concerns from other parents about parents needing better communication as to what happens at Board meetings (ie, where are the Minutes from the Board meetings published, etc).
 - b. Dave expressed concerns about expanding fundraising opportunities for students and stating he would like to see more incentives for students who reach their fundraising goals and want to contribute more. Allowing more incentives for students would encourage more participation in fundraising even if the goals or limits have been met.
 - c. The Board informed Mr. Wagner about previously having a Home & School Association that overseen fundraising; however, the association has disassembled over the years. The Board appreciates Dave taking the time to come to the meeting and expressing his concerns. Dave excused himself after Open Forum.
- IV. **Guests**
 - a. Dan Knetter, 5th Grade & Phy Ed Teacher
Dan discussed the start of his school year and informed Board of a classroom goal of his is to incorporate more technology use.
Anyone who has a “dance pad” for a Playstation counsel should contact Dan. He would like to incorporate this into his phy ed class. Announcement will be added to newsletter.
Dan also reported on the Athletic Program he oversees. Two new back-boards for the basketball hoops are being installed.
Beginning in October 2011, he would like to start scheduling boys/girls basketball games. Deanne will send the athletic policy to the Board electronically for personal review.
 - b. Karly Pennings, Religious Education Coordinator and Youth Minister
Karly updated the Board on activities that occurred in the summer (car was fundraiser and movie marathon – low attendance; need to advertise more to get the word out.
Confirmation Retreat – in the past, the confirmation students went to Mt. Tabor. This year, the retreat is scheduled for this weekend at Camp Takawitha. Students are required to provide their own transportation.
Lois Holewinski coordinating a “Praise Band” where students that play instruments get together to perform.
“Meet You at the Pole” is scheduled for 9/28/11. Students are able to meet at a location and pray. Last year the numbers were low.
Retreat for 7th and 8th grade students is also on 9/28/11.
Karly is filling in for Joan Ladowski for Art Class. She is also be studying for bachelors degree in Theology this fall.
 - c.

- V. **Approval of Agenda** - Motion made to approve August 2011 agenda.
- VI. **Approval of Minutes** – motion to approve August 2011 Minutes; motion carried.
- VII. **Monthly Financial Statements** – motion made to approve; motion carried.
- VIII. **Board Reports**
 - a. 3000 Policy Review
 - i. First and second readings completed. Further discussion required on “*Policy on Admissions, Registration and Tuition for ABVM Catholic Grade School*” for future meeting. Some information on the policy comes directly from the handbook. The Board held a discussion on the phrase, “Every family is expected to establish a tuition payment plan upon registration.” Further discussion and approval required.
 - b. Policy Committee
 - i. With Ron Lenz resigning as a board member, another member is needed to chair the Policy & Personnel Committee. Peggy Linzmeier offered to lead the Policy committee – thank you Peggy.
 - c. Parish Counsel
 - i. Two members from the Board are needed to attend Parish Counsel meetings which are held the second Thursday of the month. Contact Kathy Treankler if interested. Next P.C. meeting is on October 13, 2011.
 - d. Board Member Replacement
 - i. Paul Bertrand attended the meeting as a potential new board member to replace Ron Lenz. Ron resigned as a Board member. Thank you Ron, for your years of service on the Board of Total Catholic Education. Paul is an ABVM alumnus, and he currently designs and updates the ABVM website.
- IX. **Administrator’s Report**
 - a. Deanne provided Board with a written report, with several updates:
 - i. Flyer passed around table for speaker Tina Marie Griffin, scheduled to speak at Religious Education in October 2011.
 - ii. Robin Doell, Preschool Aide, resignation.
 - iii. Dairy Queen Family Night for ABVM is October 20, 2011.
- X. **Old Business**
 - a. Kathy Treankler provided Board with a handout (Constitution of Assumption of the Blessed Virgin Mary Parish Board of Education). The Board needs to review the Constitution and it will be added to a future agenda to review bylaws.
 - b. Follow Up on mandatory Parent Meetings held in September 2011:
 - i. Registration and tuition process was explained to families at the meetings.
 - 1. Kathy made a request to Board to form a sub committee to restructure registration and tuition process. To be discussed at future meetings.
 - ii. Eight (8) families did not attend; Deanne will contact families and meet with them individually.
 - iii. Uniform Survey follow up – so far replies are: YES=20, NO=17. The Board will continue to discuss uniforms at future meetings. We need families that did not attend to have a chance to answer the survey. Photos of the uniforms will be available at the Open House on September 29, 2011.
- XI. **New Business and/or Items for Discussion**
 - i. Goals for the Year in conjunction with WRISA– Deanne
 - ii. Grace Update from Board of Trustees – Deanna
 - iii. Third Reading of Policies
 - iv. Speaker Dec 4, 2011 – Board responsibilities for that event (Coffee/Rolls)
 - v. Uniform Survey follow up.
- XII. **Adjourn at 9:00pm to Executive Session**

- XIII. **Executive Session**
 - a. A Board discussion was held in executive session.
- XIV. Next Board Meeting is October 18, 2011
 - a. Prayer for October – Charlie Jonas
 - b. New Board Member – Paul Bertrand
 - i. Board recommended Paul; Fr. Finian to appoint by letter.
- XV. **Evaluation of Meeting**
 - a. In summary, the Board kept focus on the items of discussion. Productive meeting.
The Board needs to continue to focus on the role as advisors to the Total Catholic Education process.
- XVI. **Adjournment at 9:30pm**
- XVII. **Closing Prayer** – Deanne Wilinski

Minutes prepared by Tracey Szymanski