

ABVM Board of Total Catholic Education December 2011 Meeting Minutes

Date: Tuesday, December, 20 2011

Time: 7:00pm

Place: St. Clare Room – Lower Level of Church

- I. **Opening Prayer** – Led by Deanne Wilinski
(cheesecake and snack/nuts/candies thanks to Kathy and Deanne!)
- II. **Roll Call** - Deanne Wilinski, Kathy Treankler, Amy Wasielewski, Peggy Linzmeier, Julie Murphy, Paul Bertrand. Absent: Fr. Finian Zaucha, Tracey Szymanski, Charlie Jonas, Sarah Burdette, Craig Sampo
- III. **Open Forum**
- IV. **Guests**
 - a. Karly Pennings- Religious Ed. Coordinator and youth minister
 - i. Karly reported that Confirmation went well. One student needed makeup work, but did complete and was confirmed. The Kids Care Christmas Program benefited over 7 families this year. Also, she updated us on her role as helper in the ABVM Art dept., and she believes the children are doing well with her.
 - b. Cora Boucher-1st grade teacher
 - i. Cora spoke about her interest in bringing physical fitness to her classroom as well as ABVM. She offers YOGA to her first graders and enjoys seeing a difference in positive behavior. She has also brought the All School Runs which are going well. Cora also received a 250.00 grant that she would like to use towards technology (SKYPE). She will also be going to Chicago in January 2012 to present ways to use SKYPE in the classroom. Cora is also going school to learn Spanish and incorporates that into her classroom. She also reported that the School Council Penny Drive went well and benefited Mr. Kelly Zajac and a family in the community.
- V. **Approval of Agenda** - motion made to approve December 2011 agenda. Motion carried.
- VI. **Approval of Minutes** – motion to approve November, 15th, 2011 Minutes. Motion carried.
- VII. **Monthly Financial Statements** – No financial statements for this meeting. They will be emailed when available.
- VIII. **Board Reports**- Policy ABVM 3241.13, 3241.12, and 3141 were done in September, 2011. Policy 3241.11 and 3241.1 were approved following the third reading tonight. Policy 3241 was approved tonight after one change made.
- IX. **Old Business**
 - i. Kathy Treankler and Paul Bertrand presented work done for a new online registration which included a \$50.00 incentive and deadline change from previous years. Cathy Ripley attended to learn more about this process.
 - ii. Payment plans, and guidelines were also discussed along with a deadline for requesting tuition assistance.
 - iii. WRISA no updates. We will check at each meeting for new updates.
 - iv. Our Kindergarten Open House went well. Ms. Tremel and Deanne had about 12 families, and plan on having a day visit next to follow up.
 - v. GRACE update: A survey/questionnaire was made to ask families of their interest in transportation to another Catholic school (St. John the Baptist or Holy Family) for grades 6th, 7th and 8th. The survey will go out to families at ABVM as well as alumni from the last two years after approval from GRACE.

- X. Administrator's Report
 - i. Deanne reports that work is in process for Total Catholic Education Week. She will bring more about this at our next meeting.
- XI. **New Business**
 - i. The Breakfast Report from Lisa Andre was reviewed and discussed. Many benefits of having the program were noted, although a small financial loss was shown. This program is new, and the Board would like to keep it going and look again in the future. Julie Murphy will take ideas shared by the board that might benefit this program to the Wellness committee and to Lisa Andre.
 - ii. Contract wording for tuition will continue to stay on our agenda. We would like this to be ready for Total Catholic Education Week, as this is when we will start online registration.
 - iii. The Budget/Tuition (preliminary numbers) for 2012-2013 was reviewed. New fundraising ideas were discussed such as a discount card, as well as working together with other Catholic schools for transportation with the fruit sale. A proposal was made to keep this on the January meeting agenda.
 - iv. An update on staffing regarding Joan Ladowski's position was also discussed. For now, Karly Pennings is assisting with the art program and Mrs. Beta in the library.
- XII. **Executive Session**
- XIII. **Next Board Meeting**
 - a. January 17, 2012
 - b. Prayer for January – Sarah Burdette
- XIV. **Evaluation of Meeting**
 - a. Timely
- XV. **Adjournment at 9:00pm**
- XVI. **Closing Prayer – Deanne Wilinski**