

## **ABVM Board of Total Catholic Education October 2011 Meeting Minutes**

Date: Tuesday, October 18, 2011

Time: 7:00pm

Place: St. Clare Room – Lower Level of Church

- I. **Opening Prayer** – Led by Charlie Jonas
- II. **Roll Call** - Fr. Finian Zaucha, Deanne Wilinski, Charlie Jonas, Kathy Treankler, Tracey Szymanski, Amy Wasielewski, Sara Burdette, Julie Murphy, Craig Sampo, Paul Bertrand, Peggy Linzmeier
- III. **Open Forum** – no guests
- IV. **Guests**
  - a. Sheila Kabat, 4K PEEP Teacher
    - i. Report given by Sheila regarding what students are learning currently in the 4K PEEP program. “Handwriting without Tears” being used. Students are learning to write their names. Sheila is incorporating technology in the classroom, using the Smartboard. ABVM currently has 16 AM students and 10 PM students enrolled.
- V. **Approval of Agenda** - motion made to approve October 2011 agenda. Motion carried.
- VI. **Approval of Minutes** – motion to approve September 2011 Minutes; motion carried.
- VII. **Monthly Financial Statements** – No financial statements for this meeting.
- VIII. **Board Report**
  - a. Officially welcomed Paul Bertrand as new Board member.
- IX. **Old Business**
  - i. Uniform Survey update given by Kathy Treankler. Forum meetings will be held with parents sometime in February 2012. Kathy will prepare forum.
  - ii. Registration process needs to be review. Registration “sub” committee will consist of Kathy Treankler, Amy Wasielewski, Cathy Ripley, Paul Warden, and Deanne Wilinski. The sub committee will map out the registration process and then meet with Mark Linzmeier after the process is mapped. Group will follow up with board members at November 2011 meeting.
  - iii. Review goals for future meetings.
- X. **Administrator’s Report**
  - i. Refer to Deanne’s written report, with additions:
    1. Board of Education link created on ABVM.org website by Paul Bertrand. Minutes and reports will be added to the website upon approval.
    2. Speaker Barbara Gail Techel, author of “Frankie the Walk N Roll Dog” will be visiting the school. Speak is being paid for by box tops and milk cap collections from the students.
- XI. **New Business**
  - a. 2011-12 ABVM Board Goals (refer to handout from Deanne)
    - i. Board brainstormed goals for the school, and faith formation for youths and adults.
    - ii. Discussions on possible marketing strategies held.
  - b. Grace Update
    - i. Mark Linzmeier, Kathy Treankler and Deanne Wilinski met with president of Grace last week. BVM application was reviewed. Kathy presented an update of that meeting.
  - c. Bylaw Changes
    - i. No changes at this time after group reviewed.

- XII. **Executive Session**
- XIII. **Next Board Meeting**
  - a. November 15, 2011
  - b. Prayer for November – CHARLIE JONAS
- XIV. **Evaluation of Meeting**
  - a. Good meeting.
- XV. **Adjournment at 8:30pm**
- XVI. **Closing Prayer** – Charlie Jonas

Minutes prepared by Tracey Szymanski